

NAFSA REGIONS III & VII
 BI-REGIONAL CONFERENCE
 NEW ORLEANS, LOUISIANA
 NOVEMBER 6-10, 2016
Laissez les bon temps rouler



Regions III & VII | November 6-10 | New Orleans, LA

Registration Form

I. PERSONAL INFORMATION

<p>A NAFSA ID Number is required for all registrants, not just NAFSA members. If you do not have a NAFSA ID number, visit www.nafsa.org/mynafsa to create a profile. If you have forgotten your NAFSA ID number, visit www.nafsa.org/mynafsa to log in and view your ID number on your My NAFSA page.</p>				
NAFSA ID Number (required)*				
Last Name		First Name		Suffix
Job Title		Institution/Organization/Company		
Badge Name (how you would like your name to appear on badge)		Badge Institution/Organization/Company (if different than above)		
Mailing Address		City	State	Zip Code
Phone Number		Cell Phone Number	Fax Number	
Email (must be unique for the registrant)		Email CC (Copy of confirmation email will be sent here)		
Emergency Contact Name*		Emergency Contact Telephone Number*		

*Indicates required information. Not providing will delay registration.

Primary Interests: * <input type="checkbox"/> Education Abroad <input type="checkbox"/> International Student and Scholar Services <input type="checkbox"/> International Education <input type="checkbox"/> Teaching, Learning, and Scholarship Leadership <input type="checkbox"/> International Enrollment Management
TERMS AND CONDITIONS By registering for this event, attendees agree to the collection of contact and demographic information. This includes any information unique to the attendee that's available in the individual's NAFSA profile. NAFSA will share limited information (Name, title, organization, state and country only) in the official attendee list, but will not share contact information without future consent.
<input type="checkbox"/> I have read the Terms and Conditions of registration.*
Member of which region? <input type="checkbox"/> III <input type="checkbox"/> VII <input type="checkbox"/> Other
Are you a student?* <input type="checkbox"/> Yes <input type="checkbox"/> No
Is this your first time attending a regional conference?* <input type="checkbox"/> Yes <input type="checkbox"/> No
Please specify accessible services you require eight weeks prior to conference date.

Do you have any dietary restrictions?*	<input type="checkbox"/> None <input type="checkbox"/> Vegetarian	<input type="checkbox"/> Vegan <input type="checkbox"/> Halal	<input type="checkbox"/> Gluten free <input type="checkbox"/> Seafood <input type="checkbox"/> Other _____
<i>The conference planning team cannot guarantee that meals can accommodate all dietary restrictions.</i>			
Are you interested in volunteering at the conference?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you interested in participating in a resume review at the conference, either as a reviewer or a reviewee?	<input type="checkbox"/> Yes, as a reviewer <input type="checkbox"/> Yes, as a reviewee <input type="checkbox"/> No		
Will you donate an item for the raffle fundraiser?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Please check all categories which apply to you:	<input type="checkbox"/> Presenter <input type="checkbox"/> NAFSA Academy <input type="checkbox"/> Former Past-Chair of regional leadership team <input type="checkbox"/> Current member of NAFSA Trainer Corps		
Would you like a printed conference program?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Check all categories that apply to your organization/institution:	<input type="checkbox"/> 4-year college or university <input type="checkbox"/> 2-year/community college <input type="checkbox"/> Public college or university <input type="checkbox"/> HBCU (Historically Black Colleges and Universities)	<input type="checkbox"/> Government Agency <input type="checkbox"/> Private business or Exhibitor/Sponsor <input type="checkbox"/> K-12 school <input type="checkbox"/> Other	
How many years have you been a professional in the field?	<input type="checkbox"/> Less than a year <input type="checkbox"/> 1-2 <input type="checkbox"/> 3-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-15 <input type="checkbox"/> 16-20 <input type="checkbox"/> 20+ <input type="checkbox"/> Retired		

II. CONFERENCE REGISTRATION

Early Registration (by October 9) <i>Full conference registration</i>	Regular / On-Site Registration (after October 9) <i>Full conference registration</i>
<input type="checkbox"/> \$325 NAFSA Member <input type="checkbox"/> \$425 Non-Member <input type="checkbox"/> \$150 NAFSA Academy Trainee, Retiree, Community Volunteer <input type="checkbox"/> \$125 Full-time Student <input type="checkbox"/> \$0 Life member, Government Presenter	<input type="checkbox"/> \$400 NAFSA Member <input type="checkbox"/> \$500 Non-Member <input type="checkbox"/> \$150 NAFSA Academy Trainee, Retiree, Community Volunteer <input type="checkbox"/> \$125 Full-time Student <input type="checkbox"/> \$0 Life member, Government Presenter
<i>Daily conference registration</i>	
<input type="checkbox"/> \$225 Members <input type="checkbox"/> \$250 Non-Members <input type="checkbox"/> \$150 NAFSA Academy Trainee, Full-time Student, Retiree, Community Volunteer <input type="checkbox"/> \$125 Full-time Student <input type="checkbox"/> \$0 Life member, Government Presenters <input type="checkbox"/> \$0 Workshop Only – see section III	<i>Please indicate:</i> <input type="radio"/> Sunday, Nov 6 <input type="radio"/> Monday, Nov 7 <input type="radio"/> Tuesday, Nov 8 <input type="radio"/> Wednesday, Nov 9
<p>New to NAFSA? New members (never been a member before, or had a membership that expired 6/30/15 or prior) can receive half-price NAFSA membership if they register for a regional conference. Registering for a full conference or a workshop taking place at a conference makes new-to-NAFSA members eligible for this discount. A one-time processing fee of \$20 will also apply (not included in the price of membership).</p> <input type="checkbox"/> \$228 Regular membership + \$20 processing fee <input type="checkbox"/> \$152 Associate membership (full-time student, community volunteer, retiree) + \$20 processing fee.	
<p>To learn more about the benefits of full and associate NAFSA membership, visit www.nafsa.org/membership.</p>	
Subtotal A: \$ _____	

III. PRE-CONFERENCE WORKSHOPS

The regional team reserves the right to cancel a workshop if sufficient enrollment is not reached by the end of online registration. If a workshop is filled to capacity or cancelled due to insufficient enrollment, registrants receive immediate notification and have the option of registering for a different workshop without paying the transfer fee, or receiving a refund. There is a \$25.00 workshop transfer fee if an attendee asks later to change between workshops. **Workshops will not be available at on-site registration.**

<input type="checkbox"/> Building Our Legacy: Expanding Global Engagement at Historically Black Colleges and Universities Sunday, Nov.6, 1:00pm-6:00pm	<input type="checkbox"/> \$50 Member <input type="checkbox"/> \$75 Non-Member <input type="checkbox"/> \$30 Student, Retiree, Community Volunteer
<input type="checkbox"/> F-1 Student Advising for Beginners Sunday, Nov. 6, 1:00pm-6:00pm & Monday, Nov. 7, 8:00am-12:00pm	<input type="checkbox"/> \$350 Member <input type="checkbox"/> \$450 Non-Member <input type="checkbox"/> \$250 Student, Retiree, Community Volunteer <input type="checkbox"/> \$150 NAFSA Academy Trainees
<input type="checkbox"/> F-1 Student Advising: Intermediate Sunday, Nov.6, 1:00pm-6:00pm & Monday, Nov.7, 8:00am-12:00pm	
<input type="checkbox"/> J-1 Advising: Intermediate Sunday, Nov. 6 1:00pm-6:00pm & Monday, Nov 7, 8:00am-12:00pm	
<input type="checkbox"/> Filing Academic H1-B Petitions Sunday, Nov. 6, 1:00pm-6:00pm & Monday, Nov.7, 8:00am-12:00pm	
<input type="checkbox"/> Fundamentals of Intercultural Communication Sunday, Nov. 6, 1:00pm-6:00pm & Monday, Nov.7, 8:00am-12:00pm	
<input type="checkbox"/> Health, Safety, and Risk Management in Education Abroad Sunday, Nov. 6, 1:00pm-6:00pm & Monday, Nov.7, 8:00am-12:00pm	
<input type="checkbox"/> International Credential Evaluation: Understanding the Essentials Sunday, Nov.6, 1:00pm-5:00pm	<input type="checkbox"/> \$275 OR \$500 for Both Workshops Member <input type="checkbox"/> \$375 OR \$600 for Both Workshops Non-Member <input type="checkbox"/> \$150 Student, Retiree, Community Volunteer <input type="checkbox"/> \$150 NAFSA Academy Trainees
<input type="checkbox"/> Introduction to U.S. Immigration Concepts for Educators Monday, Nov. 7, 8:00am-12:00pm	
<input type="checkbox"/> Internships, Research, and Service Learning Abroad Monday, Nov. 7, 8:00am-12:00pm	<input type="checkbox"/> \$275 Member <input type="checkbox"/> \$450 Non-Member <input type="checkbox"/> \$150 Student, Retiree, Community Volunteer <input type="checkbox"/> \$150 NAFSA Academy Trainees
Subtotal B: \$ _____	

IV. CONFERENCE EVENTS AND OFFERINGS

Please indicate if you will be attending the following events.

<input type="checkbox"/> Tour: University Medical Center New Orleans Monday, Nov. 7, 9:00am – 12:30pm	<input type="checkbox"/> \$5 All attendees
<input type="checkbox"/> University Tour: Dillard University and the University of New Orleans Monday, Nov. 7, 9:00am – 12:30pm	
<input type="checkbox"/> University Tour: Tulane University and Loyola University Monday, Nov. 7, 9:00am – 12:30pm	
Newcomers Orientation Region III Monday, Nov. 7, 1:00pm-2:15pm	<input type="checkbox"/> Attending (included in registration fee)
Newcomers Orientation Region VII Monday, Nov. 7, 1:00pm-2:15pm	<input type="checkbox"/> Attending (included in registration fee)
Networking Reception Monday, Nov. 7, 6:00pm –7:30pm	<input type="checkbox"/> Attending (included in registration fee) <input type="checkbox"/> \$35 Guest ticket

Plenary Luncheon Tuesday, Nov. 8 12:00pm-1:30pm	<input type="checkbox"/> Attending (included in registration fee) <input type="checkbox"/> \$60 Guest ticket
Business Lunch and Regional Award Ceremony Region III Wednesday, Nov. 9, 12:15pm-2:00pm	<input type="checkbox"/> Attending (included in registration fee) <input type="checkbox"/> \$60 Guest ticket
Business Lunch and Regional Award Ceremony Region VII Wednesday, Nov. 9, 12:15pm-2:00pm	<input type="checkbox"/> Attending (included in registration fee) <input type="checkbox"/> \$60 Guest ticket
All Conference Event Wednesday, Nov. 9, 6:30pm-9:30pm	<input type="checkbox"/> Attending (included in registration fee) <input type="checkbox"/> \$75 Guest ticket

V. PAYMENT

All conference fees must be submitted with this form.

Total amount due:	\$ _____ + \$ _____ + \$ _____ = \$ _____			
	Subtotal A Subtotal B Subtotal C TOTAL			
Payment Information:	<p>Check</p> <p><input type="checkbox"/> Institutional Check: # _____</p> <p><input type="checkbox"/> Personal Check: # _____</p> <p><i>Make checks payable to NAFSA Region 03</i> <i>Checks must include the names of all registrants and be in U.S. dollars</i> <i>Checks NOT accepted within two (2) weeks of the conference start date</i> Mail completed registration form and check to: NAFSA 2016 Bi-Regional Conference c/o Experient 5202 Presidents Court, Rm G100 Frederick, MD 21703</p> <hr/> <p>Credit Card</p> <p><input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover</p> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Credit Card Number</td> <td style="width: 20%;">Expiration Date</td> <td style="width: 20%;">CVV or CID Code</td> </tr> </table> <hr/> <p>Print name as it appears on card</p> <hr/> <p>Authorized signature</p>	Credit Card Number	Expiration Date	CVV or CID Code
Credit Card Number	Expiration Date	CVV or CID Code		
<p>Fax forms with credit payment to 888.772-1888. Emailed forms with credit card information will not be processed.</p>				

VI. REFUND & CANCELLATION POLICY

Participant Refund & Cancellation Policy

- Conference registration and/or workshop registration may be canceled with full refund less a \$30 processing fee, provided written notification is received any time up until **four (4)** weeks prior to the conference start date.
- A 50% refund is available for conference registration and/or workshop registration provided written notification is received between **four (4)** weeks and **two (2)** weeks prior to the conference start date.
- No refunds will be granted within **two (2)** weeks of the conference start date. In the case of emergency/extenuating circumstances, special requests may be considered on a case-by-case basis by the regional leadership team following the conference.
- All fees for special events are non-refundable.
- Refund requests should be submitted in writing to: NAFSA 2016 Bi-Regional Conference

c/o Experient
5202 Presidents Court, Rm G100
Frederick, MD 21703

bi-regional2016@experient-inc.com

NOTE: Please allow one complete billing cycle before refunds appear on your credit card statement.

For questions about registration contact 1.240.439.2960 or email bi-regional2016@experient-inc.com