

TEMPLATE BRAZIL TOURIST VISA LETTER FOR SHORT TERM FACULTY LED PROGRAMS

DATE

Consulate of Brazil

XXXXXXXXXX

XXXXXXXXXX

Dear Consular officer,

This letter is regarding the tourist visa application of **STUDENT NAME**.

This individual is a student in good standing at XXXXXXXXXXXX University and has been accepted to participate in a short term international trip to Brazil. The above-named student will pay program fees covering hotel reservations, most meals, and in-country transportation directly to XXXXXXXX University. The students will be accompanied in Brazil by Professor XXXXXXXXXXXXX.

Dates: The group of students will arrive in XXXXXXXXXXX, Brazil on DATE. The group will depart Rio de Janeiro on DATE. Participants may enter Brazil early or depart late for travel independent of the rest of the group.

The trip is being organized by an AGENT/UNIVERSITY PARTNER (IF APPLICABLE):

COMPANY NAME AND ADDRESS

The agent named above is reserving hotel rooms for the entire group.

Sincerely,