

SAMPLE GENERIC EXCHANGE PROGRAM LETTER

DATE

Consulate Address

Dear Consular Office,

The letter is regarding the student visa application of **STUDENT NAME**.

The above named students is a student in good standing at XXXXXXXX University, and has permission to participate in an exchange program with the PARTNER SCHOOL in PARTNER SCHOOL LOCATION. Tuition fees have been paid to the home school in the USA.

Student name: **XXXXXXXXXX**

Program start date: XXXXX

Program end date: XXXXX

Partner Institution in (COUNTRY): **Partner School Contact information**

Partner Institution in the USA: **Home School Contact information**

Please don't hesitate to be in touch should you need further information.